**ATILIM UNIVERSITY MEDICAL SCHOOL INTERNSHIP EDUCATION WORKING PRINCIPLES**

1. The duration is 12 (twelve) months for full-time intern training.
2. External institutions may be universities, training and research hospitals and similar organizations at home country or abroad, approved by the Deanery of the Medical School.
3. "Intern Adaptation Program" is organized at the beginning of the internship training. The purpose of this program is to provide information to students about learning outcomes, scope and program, learning methods, measurement-evaluation process, learning resources and rules to be followed. It is mandatory for all interns to participate in the orientation program.
4. Internship period consists of Internal Medicine, General Surgery, Gynecology and Obstetrics, Pediatrics, Emergency Medicine, Psychiatry, Public Health-Family Medicine and elective education segments.
5. Students in internship training work under the supervision of the responsible faculty member/members/specialist physician in health service delivery areas (clinic, outpatient clinic, operating room, laboratory, medical imaging center, family health and community health centers, other health institutions and organizations, etc.) and they perform duties and responsibilities defined for all training periods of the internship.
6. The Intern doctors must fulfil (performing or monitoring) the duties assigned to them regarding the health care in the units where they are trained, participate in educational and other academic activities (seminar, literature, case presentation, council, etc.) and successfully complete the activities for which they will be responsible.
7. The intern doctors must comply with all the rules, conditions and working hours of the department or branch of science or the institution where they work electively.
8. The intern doctors take patient responsibility in their clinical practice, work during follow-up and treatment processes under the supervision of the responsible faculty member/principal auditor and present these patient files to the responsible faculty members during clinic visits. The number of inpatients that intern doctors will be responsible for is determined by the relevant departments.
9. The intern doctors must fulfil the duty of keeping watch as deemed appropriate by the department or branch of science in which they work, and they cannot leave the work without permission. They are responsible to the doctors on duty and the Hospital Directorate during the duties. The number of duties cannot be more frequent than once every three days and cannot be more than eight duties per month. It is the responsibility of the administrator of the hospital to ensure that the duty is operated in a healthy and appropriate manner.
10. No change between the duties can be made without any excuse except compulsory situations. They cannot keep the duties of other intern doctors working in different educational units. It is the order of the training unit manager and coordinator to prepare the duty lists.
11. The intern doctors are supposed to work by knowing the general rules of the institution/organization and the unit-specific rules of the duty services and working and complying with the standards in accordance with the International Patient Safety Goals.
12. The intern doctors must comply with the dress code in accordance with the rules of the institution/organization they work in and must always carry their identification cards visibly within the institution.
13. The intern doctors must know the rights of patients and their relatives, respect them, and act in accordance with the principles and laws of confidentiality of patient information.
14. The intern doctors must work in harmony and with mutual respect with all employees providing health services in the unit / health institution where they work.
15. The intern doctors cannot inform his/her patients and their relatives about their illnesses without the knowledge of the responsible physician.
16. Attendance is mandatory during the training periods. Absences due to health or a valid excuse must be documented and accepted by the Dean's Office.
17. If the intern doctors do not attend more than 20% of the designated educational period (with or without an excuse) in every training period, they are considered as absent and insufficient and repeats the rotation on the date determined by the Dean's Office.
18. The intern doctors who do not fulfil the attendance requirement, do not comply with the working rules of the relevant educational unit, or exhibit attitudes and behaviors that do not suit a physician candidate are considered "insufficient".